

PROCEDURE TO APPLY FOR HOSTEL ACCOMMODATION **ONLINE - UNDER GRADUATES**

STEP 1 - Enter your Course.

STEP 2 - Enter your Roll No.

STEP 3 - Fill all columns of Hostel Application Form and submit.

STEP 4 - You will get messages through SMS & e-Mail.

1. A unique ID is generated.

**[IF MESSAGE IS NOT RECEIVED OR ANY ERROR OCCURES
CONTACT COMPUTER FACILITY IMMEDIATELY]**

STEP 5 - After Submission of your Application, go to Hostel Section and deposit Hostel Security Money i.e. ₹ 1000/- (Refundable).

STEP 6 - Meet Programme Assistant in Hostel Section for verification of your Hostel Application Form.

- ❖ **Collect your Hostel Allotment Letter from Hostel Section (Only for MBBS and B.Sc Nursing Students).**
- ❖ **Rest of the allottee will be added in the waiting list as per date of joining, on 1st week of January, April, July & October. Waiting List will be generated once in every 3 months and will be freezed till the next waiting list is generated after 3 months. If the date of joining is same then the seniority will be decided on the basis of Admin Verification by the Hostel Section and Receipt No. generated at the time of security deposit at Hostel Section.**